

**MINUTES OF THE SECOND MEETING OF THE TWELFTH LIBRARY
COMMITTEE HELD ON 27TH SEPTEMBER, 2017 AT 3.00 P.M. IN THE
COUNCIL HALL, ADMINISTRATIVE BLOCK,
GOA UNIVERSITY, TALEIGAO PLATEAU, GOA**

The second meeting of the 12th Library Committee was convened on Wednesday 27th September, 2017 at 3.00 p.m. in the Council Hall, Administrative Block, Goa University under the Chairpersonship of Vice-Chancellor Prof. Varun Sahni

Members Present

Registrar
Finance Officer
Ms. Irene Silveira
Dr. Seema Risbud
Prof. Koshy Tharakan
Dr. Joanna P. Coelho
Shri M.D. Aiholi
Dr. P.Sri Ram
Prof. H.B.Menon
Dr. Sanjeev C. Ghadi
Dr. Anthony Viegas
Dr. Bholanath Pahari
Prof. I.K. Pai
Dr. Nandakumar Kamat
Ms. Lakshangy Charya
Dr. Mamta Kumari
Dr. Alaknanda Shringare
Dr. Gopakumar V.
Prof. Sudarshan

Department representatives present in place of Member/HOD

Dr. Jyoti D. Pawar
Dr. Rafael Fernandes
Dr. Y.S.Valaulikar

Members Absent

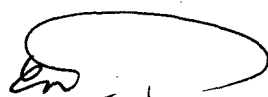
Dr. Bipin Tiwari
Dr. S.S.Umaraskar
Ms. Scarlet Fernandes
Dr. Prakash Pariekar
Dr. R. Nirmala
Dr. Dattesh Parulekar

Dr. J.S. Parab
Dr. S.N.Dhuri
President P.G. Student Union

Member
Member
Dept. of French
Dept. of History
Dept. of Philosophy
Dept. of Sociology
Dept. of Economics
Dept. of Commerce
Dept. of Marine Science
Dept. of Biotechnology
Dept. of Earth Science
Dept. of Physics
Dept. of Zoology
Dept. of Botany
Dept. of Microbiology
Centre for Women Studies
Dept. of Political Science
Librarian
Special invitee

Dept. of Comp. Science & Tech.
Dept. of English
Dept. of Mathematics

Dept. of Hindi
Dept. of Marathi
Dept. of Portuguese
Dept. of Konkani
Dept. of Management Studies
Centre for Latin American
Studies
Dept. of Electronics
Dept. of Chemistry
Member


Dr GOPAKUMAR V.
University Librarian
Goa University, Taleigao Plateau
Goa - 403 206

Minutes of the 2nd meeting of the 12th Library Committee

Date : 27th September, 2017

Time : 3.00 p.m.


Venue: Council Hall, Goa University, Taleigao Plateau, Goa

A list of members who attended the meeting of library committee and those who sought leave of absence is appended.


The Chairperson welcomed the members to the Second meeting of the 12th Library Committee of the Goa University Library and instructed the Member Secretary to proceed with agenda.

Thereafter, the agenda was taken up for discussion

A	DISCUSSION ITEMS
A.1.	CONFIRMATION OF MINUTES
A.1.1	To confirm the minutes of the 1st meeting of the 12th Library Committee held on 21st March, 2017
	<p>The Member Secretary informed the committee that the minutes were already uploaded on the University website and also hard copy of the minutes was circulated to all the members and Heads of Departments. He also read the action taken report for the 1st meeting. The Chairperson suggested circulating the Action taken report as an agenda item is a must from next meeting onwards along with the notice of the meeting. [Action: University Librarian]</p> <p>Regarding the presentation by e-books suppliers, Dr. Nandakumar Kamat suggested that the members should be intimated well in advance in future regarding the presentation of e-books by suppliers.</p>
A.2	Approval of the draft report of the library fund allocation committee (For books and Journals)
	<p>The Chairperson requested the Chairman of the funds allocation committee to briefly present the model. Prof. Sudarshan explained the formula for fund allocation by giving example of three departments. The model is mostly based on the academic performance of the departments.</p> <p>Registrar suggested that since we spend a lot of money on books purchase the usage of the resources should also be taken into consideration while allotting funds to the departments.</p> <p>Dr. Nandakumar Kamat suggested that the formula presented by the committee should be implemented from this academic year on experimental basis.</p> <p>Dr. Sanjeev Ghadi opined that the formula for funds allotment should be different for books and journals.</p>

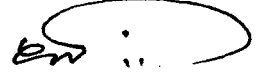

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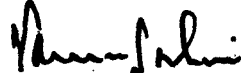
	<p>The Chairperson opined that funds allocation based on only number of students and the academic performance will be discouraging to those departments which have low performance indicators. It will bring them further down. Chairperson also suggested that we should implement this formula for 2 years at the initial stage.</p> <p>The Chairperson approved the formula presented by Prof. Sudarshan and suggested to implement the same for 2 financial years i.e. 2018-2019 and 2019-2020. At the end of financial year 2018-2019 a review will be undertaken considering the footfalls and academic output of the departments based on the formula. For the current year the last year's allocation will be followed.</p> <p>The committee suggested that the budget allotment for books may be without considering the variables in the formula at Sr.No.5, 6, 7 and 11. In the case of journals all variables to be considered.</p> <p>The Chairperson noticed that some of the departments were not represented by the members or HOD's and decided not to allot funds for purchase of books and journals, to the absent departments for the current year.</p> <p>[Action: University Librarian]</p>
A.3	Other Matters
A.3.1	Weeding out of books
	<p>The Member Secretary informed the committee regarding the shortage of stack space. He suggested that the multiple copies purchased under Book Bank Scheme which are outdated could be weeded out from the collection after consultation of the departments. Some of the members suggested that such books should not be weeded out as readers may demand any time to refer such books during research work.</p> <p>The Chairperson suggested that a separate stack room can be arranged for such type of books. It was also decided that at least three copies of such books published 25 years back should be retained in the stacks. The Chairperson further said that the Vice Chancellor's approval has to be taken before weeding out such books.</p> <p>[Action: University Librarian]</p>
A.3.2	Removal of duplicate copies of theses and old P.G. dissertations
	<p>The Member Secretary informed that duplicate copies of the theses submitted by Goa University students were shifted from Registrar's Office to the library. As the library is already facing space problem the Member Secretary asked opinion of the members about their disposal.</p> <p>The Chairperson suggested that the duplicate copies could be handed over to the concerned students or guides. In case, the guide has retired, the same could be handed over to the present Head of the Department.</p>



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	<p>[Action: University Librarian]</p> <p>The Chairperson also brought to the notice of the members regarding audit objection of buying costly books and not being used. He suggested that the library should inform the departments, purchase of books costing more than Rs. 5000/-.</p> <p>Registrar also suggested continuing the procedure of informing the faculty members regarding the new arrivals in the library.</p> <p>[Action: University Librarian]</p>
A.3.3	Library Commons
	<p>The Chairperson suggested that the proposal for library commons shall be deferred and directed the Member Secretary to hold a special meeting for that. He also told to circulate the detailed proposal among the members before the meeting.</p> <p>Dr. Nandakumar Kamat suggested to celebrate National Book Week during 14th to 19th November with the involvement of the students</p> <p>[Action: University Librarian]</p>

The meeting ended at 5.15 p.m. with thanks to the chair.


 (Dr. Gopakumar V.)
 University Librarian and
 Member Secretary


 (Professor Varun Sahni)
 Vice Chancellor


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