

## GOA UNIVERSITY LIBRARY

(Established by State Legislature by Notification No:LD/10/7/84(D) of year 1984)

Sub P.O. Goa University, Taleigao Plateau, Goa, PIN 403206

Phone: 0832 6519012, 0832 6519049

([librarian@unigoa.ac.in](mailto:librarian@unigoa.ac.in), [library@unigoa.ac.in](mailto:library@unigoa.ac.in) – <http://library.unigoa.ac.in>)

Ref: GU/Lib/ 2017/18

Date: 21.04.2017

To,

Head of the Department/ Library Committee Member

Department of \_\_\_\_\_

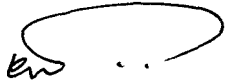
Goa University.

Sub: - Minutes of the First Meeting of the Twelfth Library Committee held on Monday 21<sup>st</sup> March, 2017.

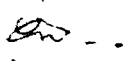
Sir Madam,

Please find the enclosed Minutes of the First Meeting of the 12<sup>th</sup> Library Committee held on Tuesday 21<sup>st</sup> March, 2017 at 3.00 p.m. at Conference hall, Administrative Block, Goa University, approved by the Vice Chancellor, Goa University for your information and perusal. There was an error in the minutes circulated earlier which is rectified now.

Thanking You

  
Dr GOPAKUMAR V.  
University Librarian  
Goa University, Taleigao Plateau  
Goa - 403 206

Yours faithfully

  
University Librarian

**MINUTES OF THE FIRST MEETING OF THE TWELFTH LIBRARY COMMITTEE  
HELD ON TUESDAY THE 21<sup>ST</sup> MARCH, 2017 AT 3.00 P. M. IN THE CONFERENCE  
HALL, ADMINISTRATIVE BLOCK, GOA UNIVERSITY, TALEIGAO PLATEAU,  
GOA**

The first meeting of the 12<sup>th</sup> Library Committee was convened on Tuesday 21<sup>st</sup> March, 2017 at 3.00 p. m. in the Conference Hall, Administrative Block. Goa University under the Chairpersonship of Vice - Chancellor Prof. Varun Sahni

**Members Present**

Registrar  
Finance Officer  
Dr. Bipin Tiwari  
Dr. S.S. Umraskar  
Ms. Scarlet Fernandes  
Dr. Prakash Pariekar  
Dr. Seema S. Risbud  
Dr. Joanna P. Coelho  
Shri. M. D. Aiholi  
Dr. P. Sriram  
Dr. R. Nirmala  
Prof. Aftab Ahmed Can  
Dr. Sanjeev C. Ghadi  
Dr. Anthony Viegas  
Dr. M. Tamba  
Dr. Bholanath Pahari  
Prof. I. K. Pai  
Dr. Nandakumar Kamat  
Ms. Lakshangy Chari  
Dr. V.V. Kamat  
Dr. Anjali Chaubey  
Dr. J. S. Parab  
Dr. Mamta Kumari  
Dr. Alaknanda Shringare

Member  
Member  
Dept. of Hindi  
Dept. of Marathi  
Dept. of Portuguese  
Dept. of Konkani  
Dept. of History  
Dept. of Sociology  
Dept. of Economics  
Dept. of Commerce  
Dept. of Management Studies  
Dept. of Marine Science  
Dept. of Biotechnology  
Dept. of Earth Science  
Dept. of Mathematics  
Dept. of Physics  
Dept. of Zoology  
Dept. of Botany  
Dept. of Microbiology  
Dept. of Computer Science & Tech.  
Dept. of English  
Dept. of Electronics  
Centre for Women Studies  
Dept. of Political Science

**Department representatives present in place of Member/HOD**


Ms. Natasha Gomes  
Prof. Aprajita Gangopadyay  
Prof B. R. Shrinivasan  
Prof. Sanjyot Pai Vernekar

Dept. of French  
C.L.A.S  
Dept. of Chemistry  
Dept. of Philosophy

**Members Absent**

President P.G. Union

Member

  
**Dr GOPAKUMAR V.**  
University Librarian  
Goa University, Taleigao Plateau  
Goa - 403 206

### Minutes of the 12<sup>th</sup> Meeting of the Library Committee

Date: 21<sup>st</sup> March, 2017

Time: 3.00 p.m.


Venue: Conference Hall, Goa University, Taleigao Plateau, Goa.

A list of members who attended the meeting of Library committee and those who sought leave of absence is appended.


The Chairperson welcomed the members to the First Meeting of the 12<sup>th</sup> Library Committee of the Goa University Library and requested the member secretary to proceed with agenda.

Thereafter, the agenda was taken up for discussion


<b>A</b>	<b>DISCUSSION ITEMS</b>
<b>A.1</b>	<b>CONFIRMATION OF MINUTES</b>
<b>A.1.1</b>	<p><b>To Confirm the minutes of the 1<sup>st</sup>. Meeting of the 11<sup>th</sup> Library Committee held on 4<sup>th</sup> August 2014.</b></p> <p>Chairperson noted that last library committee meeting was held in August, 2014 and later it was not conducted till date and was of the view that it is inappropriate not to conduct meetings of the library committee at least twice in a year. As such it was decided to conduct the next library committee meeting before the end of September, 2017.</p> <p>The minutes of the First Meeting of the 11<sup>th</sup> Library Committee held on 4<sup>th</sup> August, 2014 was confirmed.</p> <p>(Action: Librarian)</p>
<b>A. 2</b>	<b>REPORT OF EXPENDITURE</b>
<b>A.2.1.</b>	<p><b>Report of expenditure incurred on plan budget (books and journals) for the year 2015-16 was approved.</b></p> <p><b>Report of expenditure incurred on plan budget (books and journals) for the year 2016-17.</b></p> <p>It was approved after discussion. Finance Officer noted some discrepancies in the expenditure statement of current financial year. It was decided to correct and circulate the same along with minutes of the meeting.</p> <p>(Action: Librarian)</p>

  
Dr GOPAKUMAR V.  
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Goa University, Taleigao Plateau  
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A.2.2.	<p><b>Report on the expenditure incurred on Book Bank Scheme and other funds for the year 2015-16 was approved.</b></p> <p><b>Report on the expenditure incurred on Book Bank Scheme and other funds for the year 2016-17.</b></p> <p>It was approved after discussion. Finance Officer noted some discrepancies in the expenditure statement of current financial year. It was decided to correct and circulate the same along with minutes of the meeting.</p> <p>(Action: Librarian)</p>
A.2.3.	<p><b>Report on the expenditure incurred on UGC XII<sup>th</sup> plan (2012-13 to 2016-17) .</b></p> <p>Expenditure statement was presented. Registrar suggested that if there is balance left in the grant, then the bills paid under plan funds or pending bills could be adjusted against it.</p> <p>The Chairperson suggested that departments can send recommendations within 3 days of Library Committee meeting (i.e before 24/3/2017).</p> <p>(Action: Librarian)</p>
A.3	<p><b>Proposal for E-books procurement</b></p> <p>The member secretary proposed the need for a policy for procurement of e-books. Prof. Nandakumar Kamat, Dept. of Botany felt that we should rethink on the procurement of e-books. Some members of Library Committee also supported him as the cost of e-books is very high.</p> <p>Chairperson advised librarian to select e-books and e-journals with perpetual access. He also suggested that library may conduct a session for the library committee members on various publishing models of e-books by inviting major publishers. This will help in evolving an e-book procurement policy for the Goa University Library.</p> <p>(Action: Librarian)</p>
A.4	<p><b>Databases and Software purchased directly by departments</b></p> <p>There are departments which procure or subscribe for software and databases used exclusively by them.</p> <p>It was suggested that such purchases be made by the library and make it available to the entire campus through campus network.</p> <p>(Action: Librarian)</p>

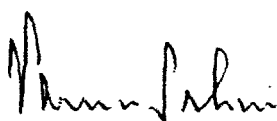
  
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A.5	<p><b>Uploading the Minutes of the Meeting of Library Committee on University Website.</b></p> <p>It was decided to upload the minutes of the committee meeting on the university website based on the request of Prof. Nandakumar Kamat.</p> <p>He also suggested that we may approach the legislative secretariat, Government of Goa for getting the copies of assembly proceedings and related literature.</p> <p>(Action: Librarian)</p>
A.6	<p><b>Pattern of Funds allocation to various departments</b></p> <p>There was discussion on the pattern of funds allocation to various departments in the case of purchase of books and journals. Member secretary explained that present allocation is based on a formula developed by Prof. Sudarsan of Economics Department. Some members suggested that the present formula is not reflecting the actual number of students in the department. It was decided to have a new committee constituted with the following members for evolving new formulae for the allocation of funds.</p> <p>Following members were selected to form a committee for allocation of funds for purchase of books and journals.</p> <p><u>For books</u></p> <p>Prof. P.K. Sudarsan, Dept. of Economics  Prof. Nandakumar Kamat, Dept. of Botany and  Dr. Anjali Chaubey, Dept. of English</p> <p><u>For Journals</u></p> <p>Prof. P.K. Sudarsan, Dept. of Economics  Dr. Prakash Pariekar, Dept. of Konkani and  Dr. R. Nirmala, Dept. of Management Studies</p> <p>(Action: Librarian)</p>
A.7	<p><b>OTHER ITEMS</b></p>
A.7.1	<p><b>Intimation of receipt of ordered books</b></p> <p>It was also decided that intimation regarding receipt of books recommended by faculty should be informed to the concerned faculty or heads of departments.</p> <p>(Action: Librarian)</p>
A.7.2	<p><b>Cataloguing of Portuguese books</b></p> <p>The representative of Portuguese department has agreed to help in the cataloguing of Portuguese books available in the library.</p> <p>(Action: Librarian)</p>


  
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Goa - 403 205

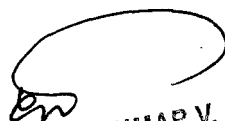
A.7.3	<b>Installation of scanner in the library</b> Member secretary informed the committee about the procurement and installation of a book scanner in the library purchased by IQAC, Goa University.
A.7.4	<b>Proposal of establishing "Learning Commons" in the Library</b> The member secretary proposed to establish "Learning commons" in the library. He also made presentation on 'Learning Commons' of the library which was unanimously appreciated and suggested that Detailed Project Report may be prepared and presented in the next library committee meeting.  (Action: Librarian)

The meeting ended at 5.30 p.m. with thanks to the chair.

  
 (Professor Varun Sahni)

Vice-Chancellor

  
 (Dr. Gopakumar V.)  
 University Librarian and  
 Member Secretary

  
**Dr GOPAKUMAR V.**  
 University Librarian  
 Goa University, Taleigao Plateau  
 Goa - 403 206

**Expenditure on purchase of books (plan budget).**

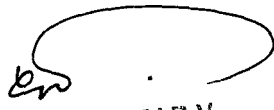
Year	No. of Books	Expenditure
2012-13	1293	13,73,498/-
2013-14	273	4,56,212/-
2014-15	1074	9,99,972/-
2015-16	1607	13,94,445/-
2016-17	1269	10,39,791/-

**Expenditure on purchase of books (Book Bank).**

Year	No. of Books	Expenditure
2012-13	1958	6,60,000/-
2013-14	1909	11,87,189/-
2014-15	1435	13,19,869/-
2015-16	1308	11,03,529/-
2016-17	1210	9,80,965/-

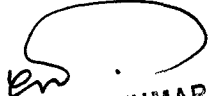
**Subscription to Journals**

Year	No. Journals	Expenditure
2012-13	230	60,02,487/-
2013-14	275	65,19,834/-
2014-15	305	71,23,199/-
2015-16	257	69,90,888/-
2016-17	199	63,74,508/-

  
Dr COPAKUMAR V.  
University Librarian  
Goa University, Taleigao Plateau  
1201 - 403 206

**Budget and Expenditure on books under Plan Books - A- 1 (1) 2016-17 (As on 17.03.2017)**


Sr.No.	Subject	Budget	Expenditure	No. of books	
1	General	213000	124106	214	
1	Philosophy	60000	60622	23	
2	Sociology	60000	59587	56	
3	Political Science	60000	21768	21	
4	Economics	60000	27537	26	
5	Mathematics	87000	57891	23	
6	Physics	87000	30123	34	
7	Electronics	87000	37973	4	
8	Chemistry	120000	34697	16	
9	Microbiology	93000	41336	10	
10	English	60000	17685	22	
11	French	49000	6372	13	
12	Portuguese	40000	Nil	Nil	
13	Hindi	53000	51940	195	
14	Marathi	53000	50061	254	
15	Konkani	53000	14171	92	
16	History	60000	13319	19	
17	Geology	87000	9126	2	
18	Marine Science	100000	39804	13	
19	Biotechnology	73000	85795	35	
20	Computer Science	80000	80004	32	
21	Commerce	60000	55360	30	
22	Management	60000	5249	8	
23	Botany	87000	30242	17	
24	Zoology	87000	50752	46	
25	CLAS	40000	12547	4	
26	CWS	40000	4724	8	
	Total	2000000	1093791	1269	

  
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 Goa - 403 206



**EXPENDITURE ON BOOKS UNDER BOOK BANK AND OTHER EARMARKED FUNDS FOR THE YEAR 2016-17 (As on 17.03.2017)**

Sr.No.	Subject	Budget	Expenditure	No.of books
1	MBA Book Bank		150244	271
2	Integrated MBA (HTT)	200000	191620	320
3	MCA Book Bank	200000	200077	56
4	MBA (F.S.) Book Bank	250000	50233	115
5	NBHM	249135	69809	195
6	DBT Biotechnology	150673	129808	28
7	Library Science	100000	43285	29
8	CLAS Area Study		4866	2
9	SC/ST/DBC Book Bank	244500	141023	194
	Total	1394308	980965	1210

  
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