

C/12

RAJIV GANDHI GOVT. POLYTECHNIC

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DEPARTMENT OF EDUCATION
GOVERNMENT OF ARUNACHAL PRADESH
(AICTE-NEQIP scheme)

No: RGGP / NEQIP/Cap-Dev/ 08- 2014

Dated: Itanagar, 14/12/2016

To,
Mrs. Purva Hegde,
HOD- Department of Management Studies,
University of Goa, Goa,

Respected Madam,

Sub: Institutional Capacity Building Management Training Programme/ Leadership Training Programme under NEQIP

Ref: i) E-mail dated November 3rd, 2016
ii) Return E-mail dated 18th November 2016

We would like to extend our heartiest thanks to you for providing us this opportunity of training at your esteemed University to enhance leadership and management skills for Head of Institution and senior faculties of our institute. We hereby send our consent for the said training as annexed in your mail. The hostel accommodation and food charges shall be paid as per actual to the guest house authority. The number of participants and hostel/ guest house accommodation details is given below.

Number of Participants: 12 (Twelve i.e. Male: 09, Female: 03)

Dates of training: 23rd January 2017 to 28th January 2017

Tentative date of arrival: 22nd January 2017, departure: 29th January 2017.

Accommodation requirement in University Guest House is as follows:

- i) **Single Room with Double Bed (with family): 06 Rooms**
- ii) **Single room with Double bed (faculty Sharing basis): 03 Rooms**
- Total : 09 Rooms**

The names and other details of the participants shall be provided to you shortly. The exact date and time of arrival and departure shall be intimated as soon as the booking is done.
Hoping to have a wonderful interaction and learning experience.

Thanking You,

Yours' Sincerely

(Dr. A. K TRIPATHY)

Principal cum Member Secretary

BOG, AICTE-NEQIP

Dated:

No: RGGP / NEQIP/Cap-Dev/ 08- 2014

Copy to:

1. The Chairman, BOG (AICTE-NEQIP) for information please
2. The Director, H & TE, Govt. of A.P for information please
3. The Project Coordinator (AICTE-NEQIP), for information & necessary action please
4. The TPO, RGGP, for information and necessary action please
5. File copy

(Dr. A. K TRIPATHY)

Principal cum Member Secretary

BOG, AICTE-NEQIP